



Shri Mahaveer College

(Affiliated to the University of Rajasthan)

A Co-educational English Medium PG College



Shri Mahaveer College

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Mahaveer College of Commerce

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Workshop
On
How to prepare for an

Interview
&
Personality Development



Date: 6th - 7th April, 2022

About: How to prepare for an Interview & Personality Development:

Preparing for an interview involves researching the company, understanding the role, and practicing common interview questions. Tailor your responses to highlight relevant skills and experiences. Dress professionally, and arrive early to demonstrate punctuality. For personality development, focus on building confidence, effective communication, and emotional intelligence. Engage in self-reflection to understand your strengths and areas for improvement. Participate in activities that enhance interpersonal skills, such as public speaking or volunteering. Cultivate a positive attitude and resilience to handle challenging situations. Continuous learning and self-improvement play key roles in developing a strong, professional persona that stands out in interviews and beyond. Combining thorough preparation with personal growth helps create a lasting, positive impression.

Schedule: 2-Day Workshop on How to prepare for an Interview & Personality Development:

Day 1: Topics	Day 2: Topics
Understanding Different Types of Interviews	Personal Branding
Research and understanding job	Confidence and Poise
Effective Verbal Communication and Non-Verbal Communication	Problem-Solving and Critical Thinking
Building Rapport	Adaptability and Flexibility

Neelima
IQAC
Co-ordinator
Shri Mahaveer College



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SHRI MAHAVEER COLLEGE
(Affiliated to the University of Rajasthan)
Mahaveer Marg C-Scheme Jaipur
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A Report on “How to prepare for an Interview & Personality Development” Workshop

NAME OF ACTIVITY: How to prepare for an Interview & Personality Development

DATE & DURATION: 6th- 7th April, 2022

TYPE OF ACTIVITY: Workshop

ORGANIZER(S): Mahaveer College of Commerce, Jaipur.

EXPECTED OUTCOMES:

CO1: Student will be able to Mastering Interview Techniques

CO2: Student will be able to Enhance Communication Skills.

CO3: Students will be able to Develop Soft Skills.

2-Day Workshop on How to prepare for an Interview & Personality Development

Day 1: Topics	Day 2: Topics
Understanding Different Types of Interviews	Personal Branding
Research and understanding job	Confidence and Poise
Effective Verbal Communication and Non-Verbal Communication	Problem-Solving and Critical Thinking
Building Rapport	Adaptability and Flexibility

MAPPINGS WITH PO & PSO: Mapping Levels: 1- Low, 2- Moderate, 3-Strong

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	PO11	PO12	PSO1	PSO2	PSO3
CO1	-	-	-	-	3	-	-	-	-	-	-	-	2	3	2
CO2	-	2	-	-	-	-	-	-	3	-	-	-	3	3	2
CO3	-	-	-	-	-	-	-	-	-	-	-	3	2	3	2

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NOTICE

Date: 29/3/2022

We are pleased to announce through this notice that a two day workshop entitled "How to prepare for an Interview & Personality Development" will be organized on 6th & 7th April, 2022. Participants are required to register themselves. Certificate will be issued to the registered participants.



Principal
Mahaveer College of Commerce



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FLYER/POSTER:



Mahaveer College of Commerce

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Workshop On How to prepare for an Interview & Personality Development



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ABSTRACT OF THE SESSION: SMC organized 'How to prepare for an Interview & Personality Development Workshop' on 6th - 7th April, 2022. The resource person was Dr. Simmi Choyal Assistant Professor Shri Mahaveer College Jaipur. The main objective of this workshop is to Preparing for an interview and developing a strong personality involves a multi-faceted approach. Gain knowledge about various interview formats (e.g., behavioral, technical, panel, case, stress interviews) and how to approach each type. Develop skills in researching companies, understanding job descriptions, and tailoring responses to align with the company's values and job requirements. This includes how to create a strong personal brand through resume building, LinkedIn profiles, and personal websites that highlight strengths and achievements, improve clarity, tone, and articulation in spoken language to convey confidence and professionalism. In this workshop the participant will be able to adapt to changing circumstances and show resilience, which are highly valued in dynamic work environments.

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GLIMPSES:



GPS Map Camera

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WREE+ 2VH Mahaveer Marg,
Mahaveer Marg C-Scheme, Rajasthan 302001, India
LAT 26.910512*
LONG 75.809451*
06/04/2022 11:45 AM GMT + 12:30



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ATTENDANCE SHEET:

S. No.	Name	College Name	Signature
1	Aashika Swami	Mahaveer College of Commerce	Aashika
2	Aayush Lulla	Mahaveer College of Commerce	Aayush
3	Aayush Mendiratta	Mahaveer College of Commerce	Aayush
4	Abhishek Jain	Mahaveer College of Commerce	Abhishek
5	Abhishek Rai	Mahaveer College of Commerce	Abhishek
6	AkankshaNandwana	Mahaveer College of Commerce	Akanksha
7	Akshit Totla	Mahaveer College of Commerce	Akshit
8	Aman Soni	Mahaveer College of Commerce	Akshit
9	Ameenuddin	Mahaveer College of Commerce	Aman
10	Anannya Tripathi	Mahaveer College of Commerce	Ameenuddin
11	Anushka Amit Nahar	Mahaveer College of Commerce	Anannya
12	Arin Dakalia	Mahaveer College of Commerce	Arin
13	Asad Khan	Mahaveer College of Commerce	Asad
14	Avigat Sharma	Mahaveer College of Commerce	Avigat
15	Bhanu Pratap Singh	Mahaveer College of Commerce	Bhanu
16	Bharat Tanwani	Mahaveer College of Commerce	Bharat
17	Bhavika Kataria	Mahaveer College of Commerce	Bhavika
18	Bhavisha Keswani	Mahaveer College of Commerce	Bhavisha
19	Bhavya Jain	Mahaveer College of Commerce	Bhavya
20	Cherry Jain	Mahaveer College of Commerce	Cherry
21	Dev Agarwal	Mahaveer College of Commerce	Dev
22	Dev Jain	Mahaveer College of Commerce	Devansh
23	Devansh Agarwal	Mahaveer College of Commerce	Devansh
24	Dilanshi Jain	Mahaveer College of Commerce	Dilanshi
25	Divyansh Godika	Mahaveer College of Commerce	Divyansh
26	Divyansh Kala	Mahaveer College of Commerce	Divyansh
27	Diya Agrawal	Mahaveer College of Commerce	Diya
28	Farhan Qureshi	Mahaveer College of Commerce	Farhan
29	GarimaTehlyani	Mahaveer College of Commerce	Garima
30	GautamRamrakhani	Mahaveer College of Commerce	Gautam
31	Jagrati Kumawat	Mahaveer College of Commerce	Jagrati
32	Jai Agarwal	Mahaveer College of Commerce	Jai
33	Kanan Rawat	Mahaveer College of Commerce	Kanan
34	Keshav Singhal	Mahaveer College of Commerce	Keshav
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36	Kunal Sethi	Mahaveer College of Commerce	Kunal
37	Kushagra Goyal	Mahaveer College of Commerce	Kushagra
38	Lakshaya A Ramechandani	Mahaveer College of Commerce	Lakshaya
39	Lakshya Gupta	Mahaveer College of Commerce	Lakshya
40	Lavcena Soni	Mahaveer College of Commerce	Lavcena
41	Lavina Aswani	Mahaveer College of Commerce	Lavina
42	Laxika Sharma	Mahaveer College of Commerce	Laxika
43	Love Tambi	Mahaveer College of Commerce	Love
44	Manan Lalwani	Mahaveer College of Commerce	Manan
45	MeghnaRaghani	Mahaveer College of Commerce	Meghna
46	Mohammad Asjad Farooqi	Mahaveer College of Commerce	Asjad
47	Mohammed Albab Khan	Mahaveer College of Commerce	Albab
48	Mohd Aamir Raza	Mahaveer College of Commerce	Mohd Aamir Raza
49	MoudshreeChoudhary	Mahaveer College of Commerce	Moudshree
50	Muqet Ahmed	Mahaveer College of Commerce	Muqet

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FEEDBACK ANALYSIS:

WORKSHOP FEEDBACK ANALYSIS								
Sr. no.	Attributes	Total Feed Back	Total Feed Back- 50					Remark
			>80% Objective Achieved, 60 to 79 %- Satisfactory, Below 60%, Need improvement					
1	Do you think workshop was useful for you?	50	Yes	No	Partia l	---	---	Objective Achieved (86.67%)
			48	0	2	0	0	
			86.67	0.00	13.33	0.00	0.00	
2	Did you receive all the information about Interview & Personality Development?	50	Yes	No	Partia l	---	---	Objective Achieved (93.33%)
			49	0	1	0	0	
			93.33	0.00	6.67	0.00	0.00	
3	Did you find the interactive activities engaging and helpful in Interview & Personality Development?	50	Yes	No	Partia l	---	---	Objective Achieved - Outstanding & Excellent (100%)
			50	0	0	0	0	
			100	0	0	0.00	0	
4	Do you feel more confident in practicing Interview & Personality Development after attending the workshop?	50	Yes	No	Partia l	---	---	Objective Achieved (100%)
			50	0	0	0	0	
			100	0	0	0	0	
5	Overall experience about the Session	50	Outst andin g	Excell ent	Good	Aver age	Satisfac tory	Objective Achieved - Outstanding (86.67%)
			48	1	1	0	0	
			86.67	6.66	6.67	0	0	

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SAMPLE CERTIFICATE:



Mahaveer College of Commerce

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Present this

CERTIFICATE OF PARTICIPATION

to

This is to certify that Aashika Swami of Mahaveer College of Commerce has successfully completed the 2 day workshop on “How to prepare for an Interview & Personality Development” held on 6th - 7th April 2022. He / She demonstrated a strong commitment to enhance their skills and developing their knowledge.

Dr. Simmi Choyal
Coordinator

Principal
Mahaveer College of Commerce

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