

(Affiliated to the University of Rajasthan)
A Co-educational English Medium PG College

College Committees
2023-24





SHRI MAHAVEER COLLEGE

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(Affiliated to the University of Rajasthan)

Mahaveer Marg C-Scheme Jaipur

Marg C-Scheme Jaipu



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A Co-educational English Medium PG College

SHRI MAHAVEER COLLEGE COLLEGE COMMITTEES 2023-24

S.No.	Name of Committee	Name of Faculty Members
1.	Governing Council	Sh. Umrao Mal Sanghi
	 Governing Council shall have powers to 	Sh. Surendra Kr. Jain Pandaya
	function subject to the existing	Sh. MukulKatariya
	provision in the bye- laws of Ideal	 Sh. Sunil Bakhshi
	Foundation and rules lay down by the	 Sh. Kamal Babu Jain
	state government/ affiliated university.	 Sh. Mahesh Chand Kala
	 Governing Council frames Vision, 	 CA PramodPatni
	Mission and Objectives of the Institute	 Sh. Uttam Kumar Jain
	and ensures that they are achieved.	 Sh. Rajendra Kr. Jain Bilala
	 Governing Council makes all policy 	 Prof. Bindu Jain
	decisions, Institute Policy, Quality	 Raj Kumar Kala
	Policy, HR Policy, Admission Policy,	Prof. Indu Jain
	Administration Policy, Finance Manual,	Prof. Vijay Lakshmi Jain
	Alumni Manual, IT Policy,	■ Prof. PradeepKotiya
	Globalization Policy, Innovation &	Prof. AmlaBatra
	Incubation Policy and Patent Policy.	 Prof. Sangeeta Gupta
		Dr. Ashish Gupta
		 Mr. Nand Kishore Pamnani
		 Dr. NeelimaPareek
		Dr. NehaGangwal
2.	Academic Council	Dr. Ashish Gupta
	 Academic Council is the Apex body of 	Dr. VaishaliPurohit
	ShriMahaveer College for its academic	Mr. Vimlesh Sharma
	activities.	 Dr. NeelimaPareek
	 It meets at regular intervals to discuss 	■ Dr. SimmiChoyal
	the academic programs of the college	■ Dr. PoonamSomani
	and the academic activities of the	 Dr. Jitendra Singh Bidawat
	institute.	Dr. D N Sharma
	 The decisions of the Academic Council 	 Dr. NehaGangwal
	are brought to the notice of all faculty	 Dr. NehaPaliwal
	and students through Head of the	 All Professors, Librarian, CoE
	Departments for effective	
	implementation.	
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Co-ordinator Shri Mahaveer College



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	3.	Examination Committee	•	Dr. Ashish Gupta	
		■ The Examination Committee is an apex	•	Dr. NeelimaPareek	
-		body of the Institute which is headed by	•	Dr. VaishaliPurohit	
		Principal and shall be facilitated by	•	Dr. PoonamSomani	
		three sections: Examination, Record	•	Dr. J.S. Bidawat	
		Maintenance and Administration.	•	Dr. Minal Sharma	
		 The Examination Committee plans and 	•	Dr. NehaPaliwal	
		organizes all internal as well external			
		examinations in the Institute.			
		 The main function of this Committee is 			111
		to carry out examinations,			
		publish/display results and keeping the			
		record of each and every issue related to			
	- 1	the examination.		5000	
	4.	Anti-Ragging Committee		Dr. Ashish Gupta	
2		■ This Committee is formed as per the		Dr. SimmiChoyal	
100		Prohibition of Ragging Act 1999 and		Dr. D N Sharma	
		Prevention and Prohibition of Ragging		Dr. Mukesh Kr Kumawat	
		(Appendix 12 published in AICTE		Mr. Indra Singh Lunayach	
		Approval Process Handbook 2011-12)		8	
		and their amendments which may be		AND THE RESERVE	
		published from time to time.			
7		■ The Institute has set up an Anti-			
		Ragging Committee with the faculty		A PROPERTY OF THE PARTY OF THE	
		members of the various departments of			
		the college.			
		The team looks into any matters related			
		to ragging that might happen within or			
		outside Institute premises.			4 7 4
	5.	Alumni Coordination Committee		Mr. AkshayGarg	
		ShriMahaveer College Alumni		Ms. Swati Khandal	
		Association aims at working for an all-		Ms. Jai PrakashAdvani	
		time interaction and a feeling of		Mr. Nikhil Sethi	
		fraternity among alumni of the institute.		Mr. KeshavGoyal	- 1
		The association also provides The association also provides		Mr. Gourang Agarwal	
		opportunities for interaction between		Ms. HarshalBaid	
		past and present graduates and faculty		Mr. Dipendra Singh Rathore	
	0.0	of the college.		Wil. Dipendra Singii Radiore	>
(all of	The alumni of our institute have found		(JANIST	LIFGE
(1	7 -	and will keep on finding positions in		NAMAVEER C	OLLEGE (Raissthan)
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institutions of National and International repute and the association being a platform for mutual awareness among all.	
6. Grievance Redressal Committee Grievance Committee is a committee formed within the institute by a group of representatives chosen from the college to consider and remedy stakeholder's grievances. All the grievances of the students/staff which could not be settled in the routing process should be referred to this committee. Committee tries to settle the issues amicably in a time bound manner. It introduces a reasonable and reliable solution for grievances of various issued received from students/parents. Ensure that the grievances are resolved on time impartially and confidentially.	ne les les les les les les les les les le
7. Finance Committee • The annual accounts and financial estimates of Institute shall be placed before the Finance Committee for scrutiny and thereafter submitted to the Governing Council together with the comments of the Finance Committee for approval.	
8. Disciplinary Committee ShriMahaveer College adhere certain standards of behavior like Courtesy, Respect, Honesty, Integrity, and Safety A Disciplinary Committee is for maintaining these standards of behaviour to facilitate an environment that is conducive to learning and academic achievement. Students who engage in academic misconduct or violate the standards of	 Dr. SimmiChoyal Dr. PoonamSomani Mr. Indra Singh Lunayach



	the institute community in other ways may be brought before the institute's disciplinary committee. If students are found guilty of misconduct, the disciplinary committee has the right to impose sanctions ranging from probation to suspension or expulsion.	
9.	 Women Cell Women Cell endeavours to empower women and at creating wider gender sensitivity so as to facilitate a congenial working environment. Its objective is to create awareness among women employees so that they are not subjected to gender-specific discrimination or sexual harassment and ensure that their fundamental rights (provided by the Constitution of India) are not violated. 	 Dr. NeelimaPareek Dr. VaishaliPurohit Dr. PoonamSomani Dr. Neha Agarwal Dr. Bhawna Sharma
10.	Canteen/Mess Committee The Institute is equipped with a fully functional vegetarian canteen to serve hygienically prepared food to the staff and students. Institute has spacious canteen facility in the Institute premises and is run by Institute management. The dishes prepared here are delicious and nutritious as well. Food items are prepared with RO treated water.	 Dr. Ashish Gupta Dr. D N Sharma Dr. Minal Sharma Dr. Prakrati Jain Ms. KeertiAssudani
Pedia Co-ore	Editorial Board and Annual Magazine Committee It is an open forum where students can express their views and opinions. It is an outlet for the creative talents of the Students. The student Editor, helped by an Editorial Board and the Staff Editor, brings out the magazine at the end of	 Dr. NeelimaPareek Dr. VaishaliPurohit Dr. PoonamSomani Dr. Minal Sharma Mr. Arjav Jain Mr. Satvik Gupta



Shri Mahaveer College

12. I	the academic year. The magazine showcases the literary, cultural, techno, sports activities and achievements of the students with the signatures of master talents. Industry Institute Interaction Committee (IIIC) Industry-Institute Interaction Cell is established to strengthen the relationship between industry and institute. IIIC pave the path to design the curriculum, align with industry and career development program to make student industry ready.	 Dr. Ashish Gupta Dr. SimmiChoyal Dr. D N Sharma Dr. KhushbooSogani Dr. Vinita Jain Dr. Neha Agarwal
13. I	 It acts as a nodal point to showcase the best practices, and advanced technologies in industry. Library & Information Resource Committee Committee collects the requirements of the textbooks, reference books, and journals from the departments time to time and ensures adequate numbers of copies are made available in the library as per norms. Planning and implementing the library automation, procedures, digital library development and usage is done by this committee. 	 Dr. Ashish Gupta Dr. Ridhi Jain Dr. VaishaliPurohit Mr. Vimlesh Sharma Dr. NehaPaliwal Dr. KhushbooSogani
14. N	 Minority Cell Minority cell of the institute was established in 2018 with the purpose of empowering the minority communities in the college. The Minority Cell basically helps minority students including Christian, Muslim, Jain, Buddhists etc. for their academic development. 	 Dr. NehaGangwal Dr. Prakrati Jain Dr. Bhawana Sharma Dr. JyotiBhatnagar
101	OBC Committee Resolves the Grievances of OBC students and employees of the college	 Dr. Ashish Gupta Dr. SimmiChoyal Dr. Mukesh Kr. Kumawat Affiliated to the second support of the second



	and render them necessary help in solving their academic as well as administrative problems. It oversees related to their matters and no other work is assigned to the Cell. Ensures the effective implementation of the guidelines/policies and programmes of the Government of India, UGC and State Governments with regard to OBC classes and physically challenged.	 Mr. Indra Singh Lunayach Dr. Gayatri Dixit
16.	Purchase Committee Collect the quotations from various vendors minimum three. Compares the prices from these quotations Finalizes the competitive prices Places the Purchase Order Settles the bills and submits the same for auditing purpose.	 Dr. Ashish Gupta Mr. KanishakPatni Mr. RishabhRanwaka Ms. Chandrika Jain Ms. Rajendra Kumar Panwar Ms. Shashank Jain
17.	 Resolves the Grievances of SC/ST students and employees of the college and render them necessary help in solving their academic as well as administrative problems. It oversees related to SC/ST matters and Smoother work is assigned to the Cell. Ensures the effective implementation of the guidelines/policies and programmes of the Government of India, UGC and State Governments with regard to SC/St classes and physically challenged. 	 Dr. Ashish Gupta Dr. KhushbooSogani Dr. Neha Agarwal Mr. Indra Singh Lunayach Dr. Arina Singh
18.	Sports Committee To plan, conduct all sports in the Institute including competitions trained students for inter Institute and inter university and state level competitions. Monitor and maintain the discipline in student players for up keep of all play grounds, sports equipment.	 Mr. Indra Singh Lunayach Dr. SimmiChoyal Dr. Jitendra Singh Bidawat MsKajli Jain



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	 For scheduling all the related activities 	
	without affecting the class/Lab work,	
	examination schedules.	
19.	Internal Quality Assurance Cell (IQAC)	 Dr. Ashish Gupta
	 The Internal Quality Assurance Cell 	 Dr. VaishaliPurohit
	(IQAC) committee is headed by the	 Dr. SimmiChoyal
	Principal, and its members are senior	■ Dr. PoonamSomani
	faculties, external academic experts and	 Dr. Jitendra Singh Bidawat
	IQAC Convener.	 Dr. NehaGangwal
	 This committee meets periodically and 	 Shri Sunil Bakhshi
	formulates policies and guidelines.	 Prof. AmlaBatra
	 It undertakes Academic audit. 	Mr. PrashantRamchandani
	 IQAC steering committee periodically 	 Mr. Jai PrakashAdvani
	reviews the findings in Academic audit	ShriPramod Jain
	and reports of the progress/performance	 ShriNand Kishore Pamnani
	to the IQAC.	 Dr. NeelimaPareek
20.	Training & Placement Committee	Dr. Ashish Gupta
	 Training & Placement Office, facilitates 	■ Dr. SimmiChoyal
	the process of placement of students	Dr. D N Sharma
	passing out from the Institute besides	Dr. Bhawana Sharma
	collaborating with leading organizations	Dr. Prakrati Jain
	and institutes in setting up of internship	Dr. JyotiBhatnagar
	and training program of students.	
	 The office liaises with various industrial 	
	establishments, corporate houses etc.	
	which conduct campus interviews and	
	select graduate students.	





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